

RFP 06 of 2025 / 2026
CONSULTANCY SERVICES FOR PROJECT IMPLEMENTATION
INFORMATION SHEET OF BIDDER

Name of Individual/Company: -----

Business Address: -----

Phone No. Mobile: ----- **Fax No:** -----

Office: ----- **Email address:** -----

Business Registration Card No: ----- **VAT Registration No:** -----

1	Qualification and Experience	
a)	10 years in postal services at managerial level	
b)	Past experience in project implementation	
c)	Master Degree will be an advantage	
2	Financial Proposal	Rs
a)	Price quoted should be inclusive of all costs and VAT if applicable (to provide full details).	

DOCUMENTS TO BE SUBMITTED: -

Companies/Corporates:		Individuals:	
1	A copy of Certificate of Incorporation	1	Copy of National Identity Card
2	A copy of the Business Registration Card	2	Proof of address (copy of recent utility bill)
3	A copy of the VAT Registration Certificate	3	Copy of Trade License (where applicable)
4	A copy of the current Trade License	4	Copy of educational certificates
5	Copy of educational certificates	5	Evidence of experiences claimed
6	Evidence of experiences claimed		

Date: -----

Signature: -----

Name of Signatory: -----

Seal